

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

APRIL 19, 2022

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; and Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Administrative Supervisor; Taylor Crouch, Administrative Assistant; Emily Smith, Administrative Assistant; Mark Cook, Public Works Director; Josh Fredrickson, Engineer; Rachael Stevie, Staff Planner; Jeremy Johnston, Planning Official; Steve Panattoni, Superintendent; Justin Michael, Corrections Officer; Sarah Keith, Superior Court Administrator; Ed Buntin, Corrections Lieutenant; Fernando Contreras, Corrections Sergeant; Jerry Pettit, Auditor; Darren Higashiyama, Chief Deputy; Chris Whitsett, Inspector; Daniel Berkshire, Judicial Assistant; Kady Porterfield, Event Center Director; Clay Myers, Sheriff; Sue Higginbotham, Chief Administrator; Ben Kokjer, Chief Deputy; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Neil Caulkins, Deputy Prosecutor; Brian Carlson, Budget & Finance Director; Stephanie Hartung, Deputy Prosecutor; Savanna Myra, Fiscal Tech. III; Jeremiah Cromie, Staff Planner II; and approximately 10 members of the public.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION

MUNICIPAL CLERKS WEEK

COMMISSIONERS

Vice-Chairman Wright moved to approve a Proclamation Declaring Professional Municipal Clerks Week in Kittitas County, from May 1 through May 7, 2022. Commissioner Wachsmith seconded. Motion carried 3-0.

PROCLAMATION

CORRECTIONAL OFFICERS & EMPLOYEES WEEK

COMMISSIONERS

APPROVED
5-3-22

Vice-Chairman Wright moved to approve a Proclamation Declaring Correctional Officers & Employees Week in Kittitas County from May 1 through May 7, 2022. Commissioner Wachsmith seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as amended, moving Consent Item C to Board Discussion & Decision. Commissioner Wachsmith seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
01/20/2022	Board of Health
02/17/2022	Board of Health
03/14/2022	Airport Study Session
03/14/2022	CDS Study Session
03/28/2022	CDS Study Session
04/04/2022	Office Staff
04/05/2022	Agenda Session
04/05/2022	2 PM Public Hearing
04/11/2022	Office Staff

SPECIAL EVENT

EASTON MEMORIAL DAY PARADE

COMMISSIONERS

Approve a Special Event Application to hold the Easton Memorial Day Parade on May 28, 2022, conditioned upon complying with the recommendations made by the Kittitas County Public Works Department and the Public Health Department, and granting a waiver to Kittitas County Code Chapter 5.20.100 - Penal Bond - Bond of Indemnity.

REQUEST TO APPROVE A SPECIAL EVENT APPLICATION FOR THE MANASTASH RIDGE TRAIL RUN TO BE HELD ON MAY 28 & 29, 2022 - ITEM MOVED TO BOARD DISCUSSION & DECISION.

SPECIAL EVENT**CASCADE CHALLENGE****COMMISSIONERS**

Approve the Special Event Application to hold the Cascade Challenge to be held on June 10, 11, 12, 2022, conditioned upon complying with the recommendations made by the Kittitas County Public Works Department, Public Health Department, Fire Marshal, and Treasurer, and granting a waiver to Kittitas County Code Chapter 5.20.100, Penal Bond - Bond of Indemnity.

SPECIAL EVENT**TEANAWAY GRAVEL RIDE****COMMISSIONERS**

Approve the Special Event Application to hold the Teanaway Gravel Ride to be held on July 9 and 10, 2022, conditioned upon complying with the recommendations made by the Kittitas County Public Works Department, Fire Marshal, Public Health, Treasurer, and Sheriff; and granting a waiver to Kittitas County Code Chapter 5.20.100, Penal Bond - Bond of Indemnity.

SET PUBLIC HEARING**AMEND KCC 2.04.010****COMMISSIONERS**

Approve Setting a Public Hearing to consider Amending Kittitas County Code Chapter 2.04.010, Establishing Official Times and the Time of Regular Study Sessions for the Board of County Commissioners, to be held on May 3, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING**VENDOR COMMISSION RATES****EVENT CENTER**

Approve Setting a Public Hearing to consider Amending Vendor Commission Rates at the Kittitas County Fair, to be held on May 3, 2022, at 2:00 p.m. in the Commissioners Auditorium, in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT**FRIENDS IN SERVICE TO HUMANITY (FISH)****AUDITOR**

Approve a Subrecipient Agreement between Kittitas County and Friends in Service to Humanity (FISH), in the amount of \$900,000.00 for the Food bank and Food Pantry Expansion project, from September 10, 2021, through January 31, 2026.

RESOLUTION 2022-092**MERIT RESOURCES****SUPERIOR COURT**

Approve Resolution No. 2022-092, Specifying Funding for the Memorandum of Understanding (MOU) between Kittitas County Superior Court and Merit Services, for the 2022 calendar year.

Approve Resolution No. 2022-093, Ratifying and Specifying Funding for the Memorandum of Understanding between Kittitas County Superior Court and Court Advocates for Children for Kittitas County, for the calendar year 2022.

AGREEMENT

WA STATE MILITARY DEPARTMENT

SHERIFF

Acknowledge Agreement E22-260 between the Washington State Military Department, Homeland Security Grant Program, and Kittitas County Sheriff's Office, in the amount of \$13,362.00, to support state, local, tribal, and territorial efforts to prevent terrorism and other catastrophic events and to prepare the Nation for threats and hazards, beginning September 1, 2019, through July 31, 2022.

AGREEMENT

FRONTLINE PUBLIC SAFETY SOLUTIONS

SHERIFF

Acknowledge a Training Tracker Portal Agreement between the Kittitas County Sheriff's Office and FrontLine Public Safety Solutions, LLC, in the amount of \$7,000.00.

SET PUBLIC HEARING

NON-DOCKET CYCLE AMENDMENTS

CDS

Approve Setting a Public Hearing to consider Non-Docket Cycle Amendments to Kittitas County Code Section 12, 15A, 16 and 17, to be held on May 17, 2022, at 6:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

MYLARS

SUNCADIA PH. 3 DIVISION 7 PLAT

CDS

Approve the Mylars Granting Final Approval for the Suncadia Ph. 3. 17 Plat (LPF-22-00002 & LP-21-00002), a plat covering approximately 620.11 acres accessed via Tumble Creek Drive, creating 80 detached residential lots with access and open space tracts, lots ranging in size from 14,500 to 45,200 square feet.

SET PUBLIC HEARING

STRANDE ROAD MP 2.66

PUBLIC WORKS

Approve Setting a Public Hearing to consider Vacating a Portion of Strande Road from Milepost 2.66 to the end of the County Road, to be held on May 3, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

TIMBER VALLEY PLAT

PUBLIC WORKS

Approve Setting a Public Hearing to consider Vacating a Public Right-of-

Way within the Timber Valley Plat, to be held on May 3, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2022-094 N. THORP HWY. YAKIMA RIVER BRIDGE PUBLIC WORKS

Approve Resolution No. 2022-094, Awarding a Contract for the North Thorp Highway-Yakima River Bridge Truss Rehabilitation Project, to Liberty Maintenance, Inc., in the amount of \$2,093,099.93, and to authorize the County Engineer to sign the contract documents.

RESOLUTION 2022-095 SEARCH & RESCUE OPERATIONS PUBLIC WORKS

Approve Resolution No. 2022-095, Awarding a Contract to BORA Architecture for Architectural Design with Civil Site Development Services Supporting Kittitas County Search and Rescue Operations and Emergency Management Operations Facility Development in Cle Elum, Washington.

SET PUBLIC HEARING VACATION OF HILLVIEW DRIVE PUBLIC WORKS

Approve Setting a Public Hearing to consider the Vacation of Hillview Drive, to be held on May 3, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING PUBLIC WORKS FEE SCHEDULE PUBLIC WORKS

Approve Setting a Public Hearing to consider amending the 2021 Kittitas County Public Works Fee Schedule, to be held on May 3, 2022, at 2:00 p.m., in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2022-096 ELLENSBURG RC FLYERS CLUB AIRPORT

Approve Resolution No. 2022-096, Authorizing a Revocable License with the Ellensburg RC Flyers Club for use of a portion of Bowers Field Airport.

RESOLUTION 2022-097 AIRPORT ADVISORY BYLAWS AIRPORT

Approve Resolution No. 2022-097, Authorizing an Amendment to the Airport Advisory Committee's Bylaws.

SET PUBLIC HEARING LEASE OF AIRPORT LOTS AIRPORT

Approve Setting a Public Hearing to consider the Kittitas County

Sheriff's Office Lease of Airports Lots C-5 and C-6, to be held on May 3, 2022, at 2:00 p.m., in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

CHAMBER OF COMMERCE

COMMISSIONERS

Approve Amendment No. 1 to the Professional Services Agreement between Kittitas County and the Kittitas County Chamber of Commerce, updating the Budget Categories from January 1, 2022, through December 31, 2022.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

SPECIAL EVENT

MANASTASH RIDGE TRAIL RUN

COMMISSIONERS

Vice-Chairman Wright moved to approve the Special Event Application to hold the Manastash Ridge Trail Run, to be held on May 28, and May 29, 2022, conditioned upon complying with the recommendations made by the Kittitas County Sheriff, Fire Marshal, Public Health, Public Works, and the Treasurer; granting a waiver to the Kittitas County Code Chapter 5.20.100 (Penal Bond - Bond of Indemnity). Commissioner Wachsmith seconded. Motion carried 3-0.

CONTRACT

HOPESOURCE - PATHWAYS

COMMISSIONERS

Vice-Chairman Wright moved to remand the proposed Contract back to the Homelessness & Affordable Housing Committee for resubmission at a later date. Commissioner Wachsmith seconded. Motion carried 3-0.

LETTER

ADDISION PLACE PROJECT

COMMISSIONERS

Vice-Chairman Wright moved to remand the letter back to Staff relating to terminating Contract HH-2020-002-CIP with HopeSource. Commissioner Wachsmith seconded. Motion carried 3-0.

RESOLUTION 2022-091

VOTING PRECINCT BOUNDARIES

COMMISSIONERS

Vice-Chairman Wright moved to approve Resolution No. 2022-091, Adopting the Voting Precinct Boundaries within Kittitas County. Commissioner Wachsmith seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 11:34 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session with Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager, and Neil Caulkins, Deputy Prosecutor, for 10 minutes, to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public. Possible action.

At 11:44 a.m. the Board reconvened out of Executive Session.

Direction was given to Staff to continue working on developing lease options.


ADJOURNMENT

The meeting was adjourned at 11:45 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman